



## Parent's Forum – 13.10.17

Present - Craig Gibbens (CG) Pam Bartlett (PB) Anna Johnston (AJ) Vicky Craig (VC) Sam Matthews (SM) and Gemma Parkinson (GP)

1. There is a proposal to establish a PTA. The suggested officers were: Pam to Chair, Anna Johnston to be Vice Chair, Sam Moody to be treasurer and Sam Matthews to be the secretary.
2. Christmas Fair – Thursday 7<sup>th</sup> December 2017 – 3pm-6pm

Next step is to formally establish this proposal – **CG to action**

3. New issues discussed were:

- Transition into next class – a bit more notice for the children – did it happen too late in the year? Knowing where they are going earlier? Improved communication around where they are going? CG explained the need to balance finishing the old year before beginning the new one. **Action CG to discuss with SLT**
- Uniform – some children clearly not wearing the agreed items. Were they reminded? It was clear at the Harvest assembly and it needed to be followed up. CG explained that it was and children and parents were reminded of the need to follow the uniform rules.  
**Action - Second hand uniform – stall established and run by PTA. New and used group on Facebook.**
- What happens if you are ill during the day – cleaning processes? – CG explained this was not ideal but it was done asap and then again at the end of the day by the cleaners. Where possible the caretaker would be contacted to clean up. We use a product that is designed to clean it up as efficiently as possible.
- Soap dispensers – something the PTA could fund?
- Can dinners be on-line orders? **Action – CG to check**
- Parent workshops – how we teach maths/literacy etc **Action – CG to speak to SLT re organising meetings.**
- How can we offer 25 appointments when there are more children in a class? **Action CG to speak to the office to see if this can be remedied. This was noted by the office staff too and will be remedied for next time.**
- Can parents evening be extended – it is not a parents tea-time session. **Action – CG to check what time was the latest appointment. The last available appointment was 6.40 p.m. We will extend this to 7p.m. for the next round of meetings.**
- More notice around events such as Nativity or Sports Day. CG said these events would be on the school calendar way in advance. However this was not always the case. Working parents were asking for more notice in order to be able to book time off in advance. **Sports Day 2018 will be Wednesday 4<sup>th</sup> July**
- Shade for sports day – could the PTA purchase some gazebo's for next year? CG said we had considered this and the two very hot days we have had would suggest the need is there!
- Face book page to be established – **Action - EM to organise as the year progresses.**
- Attendance – ½ days at the end of term are time missed. The children get a mark but do not do any learning. CG explained it was the children who left early but not the staff.
- TD days – can they be Monday and Friday – added to the weekend if we are having two in a row. The Friday's at the start of term were understood but not enjoyed as the children had only just come back.
- Music lessons – piano. CG explained that currently there were no places as all the children who were with Sarah Mouille had moved across with the new teacher. **Action – CG to ask if there was a possibility of an additional day/times**
- Breakfast club – is it going to be increasing in size? – CG explained it is planned and we were looking at staffing levels. Watch this space....

Meeting finished at 2.50 p.m.

Next meeting will be on Friday 1<sup>st</sup> December at 2p.m.