



**11.12.19**

Present – Craig Gibbens (CG), Jo Smalley, Helen King

**Mr Gibbens began by reviewing the outcomes of the previous meeting:**

- **New toilets** – Priestley Parliament are involved in designing posters to support hygienic usage.
- **The Daily Mile** – this is not something we are able to adopt at the moment.
- **Main gates closed** – the dumper truck was squeezing through the side gate, in between children – **Reported to Rigg on 2 occasions.**
- **Progress of the building** – due to the weather things have been delayed so soft play areas, fencing and planting will be delayed until January and beyond. Repairs to the flat roof were undertaken 11.12.19. Playground equipment has been re-sited and internally we are almost complete – just awaiting lino flooring in the EYFS classes and blinds in some offices/rooms.
- **See-Saw** – At another school the more able IT students take photos of the work and upload to the site. The teacher then agrees that it can be uploaded. **Mr Gibbens to follow this up with Miss Morgan**
- **Re-cycling options** – We are researching plastic re-cycling and pens for sure. A member of staff is liaising with Priestley Parliament to source a provider.
- **Nearly new clothing** – Possibility of running this in term 4 and 6 – Mr Gibbens to liaise with Mrs Mitchard to set this up.
- **Uniform from the shop in town** is good quality – durable and washable.

**New Issues raised:**

- **KS1 phonic test** – is there any information/activities that we could send home – CG to speak to LFB re content
- **Homework projects** – year 1 – only 10 days to complete it. Bit longer for the London week but still issues that caused a rush.
- **Homework** – isn't consistent – nothing came home in some classes during term 6. More consistent in year 1. Also, the question was asked if it is marked – do the teachers provide feedback if it isn't done? Mr Gibbens explained homework is looked at and collated – the children who complete homework weekly, throughout the term, are rewarded with house points and Spikey stickers.
- **Reading records** – it was noted that the reading records have less content this year. Also, that Bug Club is not updated – levels changed etc.
- Mr Gibbens explained It is fine for children to write comments in their reading records – and of course parents.
- **How frequently are the books changed** – who changes them in KS1? Do the parents need to tell us they've finished the book? How do we communicate the system to parents?
- **What assessments do we use?** Are we contacted if results are not what is expected? Is no news good news – or is that an assumption? Mr Gibbens explained we use White Rose assessments for Maths and Twinkl for reading. Currently, data from assessments is not shared as in actual scores but parents can request information from the class teacher should they want to know. He reassured those present that no news was good news and that he was sure staff would contact parents where discrepancies occurred.
- The Hooke Court letter stating payment schedule – hadn't taken into account people who had paid more than the deposit.

**Meeting closed 7.35 p.m.**

**Next meeting – 13<sup>th</sup> February 2020 @ 2 p.m.**